



February 29, 2000

TO: Members Management Group (MMG)

FROM: Brian Allee *Bja*

SUBJECT: Draft 2/18/00 MMG Meeting Action Notes

If you have any questions or comments please contact Jann Eckman at (503) 229-0191 or by e-mail at jann@cbfwf.org no later than 5:00 p.m. on March 7, 2000. These action notes will become FINAL on March 8, 2000.

**MEMBERS MANAGEMENT GROUP
MEETING AND CONFERENCE CALL**

February 18, 2000

9:00 a.m. – 12:00 noon

CBFWA Office, Portland, OR

DRAFT ACTION NOTES

Attendees: Bert Bowler, IDFG; John Palensky, NMFS; Ron Boyce, ODFW; Bob Foster, WDFW; John Platt and Phil Roger, CRITFC; Brian Allee, Jann Eckman, Kathie Titzler and Frank Young, CBFWA/F

By Phone: Gary James, CTUIR; Kelly Lillengreen and Robert Matt, CdAT; Joe Peone, Kirk Truscott and Steve Judd, CTCR; Keith Underwood, ST; Si Whitman, NPT; Michele Beucler, IDFG; Brian Lipscomb, CSKT; Brian Marotz, MDFWP; Sue Ireland, KTI; Fred Olney, USFWS; Dean Osterman and Ray Entz, KT; Nick Bouwes, ODFW; Chad Colter, SBT

Time Allocation:

CBFWA Members Coordination Contract*	
Objective 1. FY 2001 Project Renewal Process	5%
Objective 2. Rolling Province Review	10%
Objective 3. FY 2000 Project Adjustments	0%
Objective 4. Watershed and Subbasin Assessment and Plan	80%
Objective 5. Coordinate Program Amendments	5%

* Not all agenda items support the objectives identified in the coordination contract.

Discussion: Two items were added to the agenda: 1) Collaborative Analytical Process and, 2) Draft letter to Larry Cassidy, NWPPC

ITEM 1: Review CBFWA FY 2000 Statement of Work

Discussion: Brian Allee went over the following materials:

- What CBFWA accomplished in FY 1999
- The CBFWA FY 1999 Integrated Funding Report 2/1/99-12/31/99
- Concurrent Processes – CBFWA Concepts (box chart graphic)
- What CBFWA proposes to do in FY 2000
- The FY 2000 CBFWA Project #8906201 “Prepare Draft Annual Work Plan” Budget Summary

Ron Boyce stated that ODFW would rather not include the Columbia Plateau, as that is a major part of the workload for ODFW and WDFW. John Platt stated that CRITFC supports the FY 2000 work plan and budget only and recommended deleting the box chart graphic.

ACTION: MMG agreed to delete the box chart graphic and approved the statement of work with the following changes:

- Under “What CBFWA proposes to do in FY 2000”, #2 entitled “Rolling Province Reviews (Columbia Gorge, Inter-Mountain, Columbia Plateau)” – eliminate Columbia Plateau and replace with Mtn. Columbia.
- Under #2 Rolling Province Reviews (etc.), letter D, second asterisk, add the language (shown in bold) “identify, reconcile **to the extent possible** existing fish and wildlife strategies under existing plans.

Brian Allee will present the revised materials to the NWPPC at their meeting on 2/22/00.

ITEM 2: Review CBFWA FY 2000 Budget and Budget Allocation

Discussion: Frank Young presented the budget allocation figures for FY 2000 – Members services and travel budget. To stay within the amount budgeted, these figures reflect a 2.6% across the board budget reduction.

ACTION: MMG approved the budget allocation as presented agreed it could move forward contingent upon the following assumptions:

- The approved budget allocation is for reviewing two provinces;
- If a third province is reviewed, it would be the Mtn. Columbia, not the Columbia Plateau;
- That there be agreement among the NWPPC, and ourselves to revisit the funding amount and allocation if a third province is reviewed.

ITEM 3: Collaborative Analytical Process (CAP)

Discussion: Bert Bowler asked how CBFWA, in the subbasin planning process, will include the CAP for anadromous fish, resident fish, and wildlife that will meet the issues of the NWPPC and NMFS. Bert said that he, Phil Roger and Ron Boyce have put together a proposal that will be submitted in the next couple of weeks to the MMG for consideration. For the short-term the proposal is focusing on a work statement and budget for next year. For the long-term the group will continue to work on a “charter.” John Palensky indicated that NMFS is putting together a specific proposal and that NMFS is going to do the analysis that they have to do. MMG members expressed concern that the NMFS proposal only focuses on anadromous fish.

ACTION: MMG recommended assigning a working group to develop a statement of work and budget to include resident fish and wildlife (integrate all fish and wildlife). The following MMG members volunteered to participate in the working group:

- Bert Bowler - volunteered to chair the group
- Keith Kutchins - anadromous fish representative
- Keith Underwood – resident fish representative
- Ray Entz – wildlife representative
- Ron Boyce - for ODFW
- Phil Roger - for CRITFC
- NMFS - John Palensky will find out who will be the contact
- NWPPC – MMG requested that Chip McConnaha be included.

MMG requested staff send them the current CAP draft proposal. The MMG directed the group to continue working on the proposal and have it ready to review at the next MMG meeting. Changes made at that meeting will be incorporated into the proposal and then presented to the NWPPC at their March 14th and 15th meeting in the Tri-Cities.

ITEM 4: Draft Letter to Larry Cassidy, NWPPC, Chair

Discussion: Brian summarized a proposed draft letter that is to be sent to Larry Cassidy requesting the amendment process be extended for six months. The UCUT’s are also going to request the NWPPC for an extension at the NWPPC meeting on 2/22/00.

ACTION: MMG directed staff to forward this draft to the Members for consent mail approval.

NOTE: **The next MMG meeting will be on Wednesday, 3/1/00 from 9:00 a.m. to 4:00 p.m. at the CBFWA Office in Portland.**