



December 10, 2002

TO: Members Management Group

FROM: Rod Sando *Jann Eckman for*

SUBJECT: Draft 10/29/02 MMG Action Notes

**If there are no objections within five days, these actions will be considered final.**

**MEMBERS MANAGEMENT GROUP  
MEETING/CONFERENCE CALL**

**October 29, 2002**

**9:00 a.m. – 3:00 p.m.**

**CBFWA Office, Portland, OR**

**Draft Action Notes**

**Attendees:** Michele DeHart, FPC; John Palensky, NMFS; Pete Hassemer, IDFG; Brian Brown, NMFS; Lynn Hatcher, YN; Tony Nigro, ODFW; Dave Statler, NPT; Maureen Smith, USFWS; Cat Black, CRITFC; Greg Sieglitz, ODFW; Chris Poole, NMFS; Carter Stein, PSMFC; Rod Sando, Kathie Titzler, Tana Klum, Neil Ward, Jann Eckman, Tom Iverson, and Tom Giese, CBFWA

**By Phone:** Becky Ash, NPT; Lynn DuCharme, CSKT; Chris Hunter, NDFWP; Rob Lothrop, CRITFC; Dave Ward, ODFW; Sue Ireland, KTI, Gary James, Carl Scheeler, CTUIR; Amos First Raised, BPT; Chris Fisher, CTCR; Ray Entz, KT; Dave Johnson, NPT

<b>Time Allocation:</b>	Objective 1. FY 2003 Renewal Process	63%
	Objective 2. Rolling Province Review and Subbasin Summaries	32%
	Objective 3. FY 2002 Adjustments	05%

**ITEM 1: Review and Approval Agenda**

**ACTION:** Agenda approved with one addition: "Awards and Recognition"

**ITEM 2: RME Proposal Discussion**

**Discussion:** Brian Brown indicated that the proposal is primarily intended for evaluation and analysis of status and trends – population status and trends and habitat status and trends. It should be recognized that NMFS is ultimately going to rely on their science center for their review of the population status and trends. Brian said the proposal needs more detail – sort and describe the analysis better and the deliverables (what they will be and how they will be used).

**ACTION:** MMG established an ad hoc work group to clarify and further specify analyses and deliverables contemplated in the RM&E proposal. Specifically the work group will:

1. Describe the specific analyses that constitute population status and trend and habitat status and trend analyses, and analyses that inform and guide design and implementation of monitoring and evaluation programs.
2. Describe the specific analyses that constitute decision analyses that are contemplated by regional managers and frame the needs and types of status and trends and M&E design and implementation analyses. These analyses are primarily conducted by the agencies themselves at their discretion and in support of specific decisions they must make.
3. Describe the specific deliverables that the RM&E proposal will provide and describe how those deliverables will be used and by whom in determining population and habitat status and trend and guiding design and implementation of M&E.

The ad hoc group will describe these products in a report to the MMG at their November meeting in preparation for a subsequent meeting with BPA on the proposal. Tony Nigro will chair this committee and populate it with appropriate CBFWA representatives (in consultation with MMG and Members).

**ITEM 3: Mainstem Amendment Process**

**Discussion:** Tana indicated that there is a mainstem amendment technical task force and a technical work group working on collective comments. She went over the tentative meeting schedule of the groups and noted that the NWPPC had released the draft amendment for comment 10/28/02.

**ACTION:** Discussion item, no action taken

**ITEM 4: FY 2003 Start of Year Budget Process**

**Discussion:** Tom Giese said that BPA is changing from an obligations based budget to an accrual. They want to manage on what they will be billed. BPA indicates that the cap is \$139M. The situation is exacerbated because BPA is not capitalizing projects, has only \$8M in capital projects. NWPPC, BPA and CBFWA are working to determine SOY budgets. BPA is trying to determine what each project will be billing next year. NWPPC said this needs to be done in steps:

1. Tracking rolling review – what has been obligated and spent.
2. Tracking accruals.

BPA will be meeting with all project sponsors to see what they will be billed this year. BPA COTR's are not implementing these internal directions consistently. MMG is concerned that BPA is utilizing policy unilaterally without regional discussion.

**ACTION:** MMG directed Rod to informally discuss this problem with the NWPPC Chair, Vice Chair, and Doug Marker and report back to the MMG.

**ITEM 5: Supplementary Actions for FY 2002**

**Discussion:** Over \$1M have been arbitrarily cut from the Nez Perce projects. This was funding that was approved through the rolling review.

**ACTION:** Survey project sponsors about their experience with BPA contracting. Include NWPPC recommended new start projects and projects that haven't been contracted in the survey, and ask for additional concerns or issues. Compile survey responses.

**ITEM 6: Regional Implementation Workshops**

**Discussion:** Tom Giese reviewed the initial workshop ideas of the ad hoc group.

**ACTION:** MMG recommended Tom G. review the survey responses and prioritize the issues and schedule a meeting of the ad hoc group to meet again and develop an agenda.

**ITEM 7: Draft Letter to Steve Wright, BPA and Larry Cassidy, NWPPC Recommending Allocation of the FY 2002 Uncommitted Funds**

**ACTION:** Consensus was not reached on the draft strategy letter. MMG directed staff to work with Tony Nigro to redraft the letter. Staff will arrange a MMG conference call to reconsider the letter.

**ITEM 8: Within-Year Budget Modifications**

**Discussion:** MMG discussed the need to have an overall strategy resolved before CBFWA made within-year budget modifications.

**ACTION:** MMG recommended reducing the budget for the three ongoing projects by an equal percentage so the funding request fits within the \$1.5M identified in the strategy letter, then forwarding the three funding recommendations to the Members for consent mail with the same target date as the overall strategy letter. These recommendations are, however, contingent on the overall strategy letter being approved. The letters will be forwarded as a group package.

**ITEM 9: Awards and Recognition**

**Discussion:** Rod said that he would like initiate an awards and recognition program for deserving people in the Northwest. There would be categories for awards and criteria for nominations. The awards would be presented at the winter Members Meeting.

**ACTION:** MMG approved establishing an awards committee. Rod would serve as the Chair in the interim. Other members of the committee are: Chris Fisher, MDFWP; Dave Statler, NPT; Tony Nigro, ODFW; and Maureen Smith or Fred Olney, USFWS

**ITEM 10: Next Meeting Date**

**ACTION:** The next MMG meeting is scheduled for November 26, 2002, at the CBFWA Office in Portland, OR.