



DATE: July 10, 2003  
 TO: Members Management Group (MMG)  
 FROM: Rod Sando, Executive Director  
 SUBJECT: Draft Action Notes for the 7/1/03 MMG Meeting

**If there are no objections within five days, these actions will be considered final.**

Members Management Group  
 Meeting/Conference Call  
 Tuesday, July 1, 2003  
 9:00 a.m. – 4:00 p.m.  
 @  
 CBFWA Office, Portland, Oregon

Action Notes Version 2

**Note: Mary Verner requested that an update from the Wildlife Committee on wildlife crediting be added to the agenda. MMG approved adding the item to the agenda to be discussed after Item 5.**

**Attendees:** Amos First Raised, BPT; Laura Gephart, CRITFC; Paul Ward, YN; Michele DeHart, FPC; John Palensky & Stewart Toshach, NMFS; Dave Statler, NPT; Doug Marker, Patty O'Toole & Peter Paquet, Council; Tony Nigro & Dave Ward, ODFW; Fred Olney, USFWS; Mary Verner, UCUT; David H. Johnson, WDFW; Bill Tweit, WDFW; Jann Eckman, Trina Gerlack, Tom Giese, Tana Klum, Rodney W. Sando, Kathie Titzler, Neil Ward, and Frank Young, CBFWA

**By Phone:** Ronald Peters, Cd'AT; Rob Lothrop & Phil Roger, CRITFC; Jerry Marco, CTCR; Keith Wolf, KWA Ecological Sciences Inc.; Ray Entz, KT; Sue Ireland, KTI; Chris Hunter, MFWP; and Bruce Schmidt, PSMFC

<b>Time</b>	Objective 1. Project Recommendations	53%
<b>Allocation:</b>	Objective 2. Regional Issues	37%
	Objective 3. Annual Report	0%
	Other Business	10%

**ITEM 1: June 10-12, 2003 Northwest Power and Conservation Council (Council) Meeting – Tom Iverson, CBFWA**

**ACTION:** Tom Iverson gave an update of the Council's meeting and budget decisions. MMG recommended CBFWA staff contact BPA for accrual estimates and create a background paper listing points that would be the basis for a recommendation from MMG. The background paper would be reviewed at the July 24 MMG meeting. Following MMG review and approval the letter will go out for Members consent mail approval and presented to the Council at the August meeting.

**ITEM 2: Revised CBFWA Proposal Regarding the Council's Mainstem/Systemwide FY 2004-2006 Funding Decision to Reduce the CBFWA Budget by 40 Percent – Rod Sando, CBFWA**

The Council approved a 1.2M recommendation for the CBFWA FY04-06 budget. The budget can be restored to the 1.7M if CBFWA revises their task assignments in the proposal. Some specific task examples established by the MMG include integration of program implementation and assisting in subbasin planning meeting requirements for recovery plans and management plans.

**ACTION:** The MMG reviewed the draft and assigned the staff to revise the draft CBFWA Proposal letter, add references to the activities, and our strategic vision. Revise objectives B, D, and E. The MMG requested a spending history from last year. The revised CBFWA proposal without budget estimates will be sent to the Members for review and consent mail approval.

**ITEM 3: Approve "Results of Provincial Review: Estimated Budget Needs Through FY 2006" – Tom Giese, CBFWA**

**ACTION:** The MMG reviewed the draft and assigned Tom Giese to reorganize the report so it is clear what the managers are recommending and add bar graphs for costs. The MMG will review the revised draft at their July 24, 2003 meeting.

**ITEM 4: Spill/fish Passage Evaluation Plans – Michele DeHart, FPAC**

**Discussion:** Michele DeHart explained that evaluation of spill at each facility is not working and the way to avoid controversy is to design a comprehensive study design and implement it. This is called for in the Council's mainstem amendment and the Governor's recommendations. She suggested that the technical staffs from several agencies develop a study design for evaluation of spill for fish passage to use for future fish management and send the study design to the Council.

**ACTION:** The MMG assigned the staff to draft a letter to the Council to notify them that CBFWA is taking a lead in the developing a study design to evaluate spill and send the letter out for Members consent mail approval.

FPAC will prepare a study plan to be reviewed by MMG.

CBFWA, NOAA, USACE, and other agencies will work with FPAC to develop a study design.

**ITEM 5: Committee Charters**

**ACTION:** The MMG will review the RFC and FPAC Charters and send comments to Neil Ward and Bill Tweit to be incorporated with other edits to be sent for a final review and approval to the MMG at the July 24, 2003 meeting.

The AFC and WC Charters will be available for MMG review and possible

approval at the 7/24/03 meeting.

The final charters for all the committees will be presented at the August 19-20, 2003 Members Meeting.

**Additional ITEM: Wildlife Committee Activities – Ray Entz, KT**

Discussion: Mary Verner requested that Ray Entz update the MMG on the wildlife crediting issue. Ray reported that the WC is working with BPA to try and resolve the issues in order to use capital funds to continue the wildlife portion of the Program. WC is trying to develop a wildlife capital plan that will need to be approved by CBFWA and incorporated into the overall capital plan. Ray indicated that BPA is authorized to use capital funding, they just need the definition. Ray said there is a meeting on July 9<sup>th</sup> with BPA to continue discussions.

**ITEM 6: CBFWA Organizational Structure – Rod Sando, CBFWA**

**ACTION:** CBFWA Staff will prepare a Draft Data Management Committee Charter for the review at the 7/24/03 MMG meeting.

Due to time shortage, the Planning Committee, Public Relations, and Consensus Decision Process organizational structures will be discussed at a later MMG meeting date.

**ITEM 7: Research, Monitoring and Evaluation (RM&E) - Frank Young, CBFWA**

**ACTION:** Frank Young reported that the RM&E proposal was approved by the Council as part of the Mainstem/Systemwide budget. Frank is hopeful that the project can be underway prior to the September 2003 check-in for BPA under the BiOP. Bill Tweit agreed to reduce the WDFW Contract by \$15,000 temporarily to allow payment to Dave Marmorek for his RME assistance.

**ITEM 8: August 19-20, 2003 Members' Meeting Agenda – Rod Sando, CBFWA**

**ACTION:** The agenda concepts were approved with additions. The CBFWA staff will create a draft agenda and send notices and invitations to the Council and federal agencies, and potential panel members and speakers.

**ITEM 9: FY04-06 Fish & Wildlife Program Budget Development and Process – Tom Iverson, CBFWA**

Discussion: These meeting handouts, the F&W Program Budget and Accounting Protocols document from Therese Lamb, BPA, CBFWA's Interim Process Agreement, Council's 6/25/03 Province Meeting schedule, and BPA's workshop schedule memo to the contractors were not reviewed during the meeting.

Tom Iverson turned the discussion over to Doug Marker and Patty O'Toole, Council. Doug said that the province reviews will verify status of projects and status of the recommendations 1) did FY03 delays cause FY04 problems?, 2) Are the sponsors on track?, 3) is the FY04 SOY within the Council's recommendations, etc.

The MMG requested that the Council listen to concerns from F&W managers like contracting problems. Program performance – what percentage of labor was

wasted during this transition period to the accrual process. MMG requested Council request project status for FY05 as well at these province reviews. MMG asked if the Council was going to revisit base level funding. Outstanding issues include: MOA, define rules and responsibilities, define process for FY04, set budget certainty, support interim process not project reprioritizations, and FY03 carryover to FY04, clear on what's not being budgeted.

The Council is unclear on their strategy and will decide which strategy to take after province review meetings. Can CBFWA, BPA and Council agree on recommendations?

The MMG is not in agreement and requested more time to review and discuss the issues.

**ITEM 10: Subbasin Planning Workshop** – Rod Sando & Tom Giese, CBFWA

The MMG discussed CBFWA's possible role in subbasin planning and decided a workshop would be valuable.

**ACTION:** MMG directed CBFWA staff to draft up the "workshop concepts" for the MMG to review at 7/24 meeting.

**ITEM 11: Business Practices Committee** – Tom Iverson, CBFWA

Update: BPC Template and Database committees are meeting and making progress on fixing the contract issues. Deliverables will be available in August 2003.

**ITEM 12: Senate Hearings Report** – Tana Klum, CBFWA

Update: Tana reported that the June 2003 testimonies are posted to the Senate and CBFWA website for Members review.

**ITEM 13: BiOp** – John Palensky, NMFS

Update: John updated the MMG regarding implications of the Judge Redden decision. Judge Redden ordered the BiOp to stay in place and NOAA Fisheries has one year to fix the problems. The 2003 check in date is still due and there is talk about changing the 2005 check in date to 2008. The Action Agencies are more resolved and implementing the BiOp. On 7/3/03 Judge Redden comments on the BiOP will be released for review.

**ITEM 14: Columbia Basin Cooperative Information System (CBCIS) Proposal Review by CBFWA** – Peter Paquet, Council and David Johnson, WDFW

The MMG reviewed the draft proposal and agreed to support the request.

**ACTION:** MMG assigned the CBFWA staff to draft a letter addressed to David Johnson, WDFW supporting the additional tasks consistent with fish and wildlife natural resource values and send the draft out for review and consent mail approval by the MMG and the Members.

**ITEM 15: Next Meeting**

The next meeting is confirmed and is scheduled for Thursday, July 24, 2003 at CBFWA Office, Portland, Oregon.