



May 5, 2005

TO: Members Management Group (MMG)  
 Cc: Members  
 FROM: Dave Ward, Designated Chair  
 SUBJECT: Draft Meeting Notes for the May 3, 2005 MMG Meeting

**If there are no objections within 8-days, these meeting notes will be considered final.**

The MMG is accountable for ensuring that their policy advisors are informed of the content and implications of any consent mail being reviewed and actions made at the MMG meetings. However, if MMG representatives need further information, the CBFWA staff is available to assist you throughout the process.

MEMBERS MANAGEMENT GROUP MEETING  
 May 3, 2005  
 CBFWA Office, Portland Oregon

**Draft Meeting Notes**

Attendees: Dave Ward, ODFW; Peter Hassemer, IDFG; Dave Statler, NPT; John Palensky, NOAA Fisheries; Dick Stone, WDFW; Edward Sheets, YN; and Rod Sando, Jann Eckman, Tom Giese, Tom Iverson, Tana Klum, Kathie Titzler, Neil Ward, Frank Young, and Trina Gerlack, CBFWA

By Phone: Lawrence Schwabe, BPT; Lynn DuCharme, CSKT; Carl Scheeler and Gary James, CTUIR; Paul Ward, YN; Laura Gephart, CRITFC; and Clint Muhlfeld, MFWP

Time Allocation: **New Contract Objectives:**

Objective 1. CBFWA Committees Participation	15%
Objective 2. Technical Reviews	81%
Objective 3. Presentations	04%
Objective 4. RM&E	0%
Objective 5. Other Business	0%

The support material and reference documents for the 5/3/05 MMG meeting are posted at <http://www.cbfwa.org/committees/Meetings.cfm?CommShort=MMG&meeting=all> or linked in the document.

**ITEM 1: Introductions and Agenda Approval**

Tony Nigro, Chair designated Dave Ward, ODFW to chair the meeting. Agenda discussion items were reviewed out of order in anticipation of a quorum. Without a representative from the Upper Columbia River Tribes no actions were taken during this meeting.

A quorum requires one participant from Washington or Oregon, one participant from Montana or Idaho, one participant from the upper Snake River tribes, one participant from the lower Columbia River tribes, one participant from the upper Columbia River tribes, and one participant from the Federal agencies. See CBFWA Charter linked at <http://www.cbfwa.org/files/finalcharter102500.pdf>.

**ITEM 2: Approve the \*Draft CBFWA Rolling Provincial Review Implementation Annual Report Volume II**

Due to a lack of a quorum Neil Ward did not present the final draft Rolling Provincial Review Implementation Report for 2002-2004 Volume II to the MMG for their approval to send to the CBFWA Members for an 8-day consent mail approval and release to the region (including NPCC and BPA). In addition, CBFWA staff did not request CBFWA Members assistance to present the report to the NPCC at their May or June 2005 meeting.

Due to the lack of a quorum the draft report will be sent to the MMG for an 8-day review and approval through the consent mail process. If the MMG approves the draft, the report will be sent to the Members for an 8-day review and approval through the consent mail process.

\*The Volume II report is available at

<http://www.cbfwa.org/committees/Documents.cfm?CommShort=MMG#24>. Information presented in this report includes the accomplishments of projects that were reviewed during the Anadromous Fish Committee's 2004 conferences in the Tri-Cities and Portland as well as an update of BPA's fish and wildlife expenditures. Projects reviewed during the 2004 conferences, but not included in this report, will be updated and represented in Volume III.

**ITEM 3: Contract Updates**

Discussion: Kathie Titzler distributed the spreadsheets on unspent funds and updated the group on the Members Contract Allocations and modifications. According to the report there is approximately \$105,000 left in the 2004-2005 Members budget and approximately \$50,000 remaining in the reserve fund for the 2005-06 Members budget. She asked that the Members remind their accounting departments to send their invoices into CBFWA for reimbursements.

**ITEM 4: Analysis of FY 2006 Start of Year Planning Budget for the Expense Portion of the Fish and Wildlife Program**

Discussion: Tom Iverson summarized a draft analysis for setting the planning target for FY06 to meet BPA assurances that the Program will spend on average \$139 million each year of the current rate case. Tom added that it appears that no one at BPA or NPCC is performing a financial analysis to determine the FY 2006 start of year planning target and asked if CBFWA would consider presenting this analysis to the NPCC F&W Committee. Dave Statler asked that Table-1 be clear and explicit. The group agreed that Table-1 and Table-2 contain good technical information that should be provided to NPCC staff.

The group discussed whether CBFWA should respond to the 4/22/05 NPCC's letter requesting information from the sponsors regarding F&W 2006 Project Funding for Fish and Wildlife Program. The NPCC is asking for metrics on current accomplishments and for explicit ties to the subbasin plans. This information is currently available from project reports and in the CBFWA Annual Implementation report. The group agreed that this appeared to be a 3-day job for project sponsors to collect and input the information that the NPCC staff is requesting, depending on the level of detail sponsors felt obligated to provide. It would be interesting to accumulate the time required by each project sponsor to respond to this request.

The due date for the requested information is May 20, 2005. The CBFWA staff should monitor the responses and provide a summary when they are made available.

**ITEM 5: Budget Oversight Group (BOG)**

Due to a lack of a quorum the draft letter to Doug Marker and Greg Delwiche that clarifies Tom Iverson's role on the BOG will be distributed to the MMG for a 5-day review process so the MMG can provide comments and edits to Tom Iverson. Tom will incorporate the MMG edits into a revised draft and send it back out to the MMG for an 8-day consent mail review and approval. If approved by the MMG, the draft will be sent to the Members for review and approval through the 8-day consent mail process.

**ITEM 6: Rate Case and Budget MOA**

Discussion: Tom Giese gave the status of the draft rate case cost report consent mail. Members' objections are due by noon, 5/6/05. Tom reported that the current consent mail draft attempts to address the concerns raised by the previous UCUT objections. However, there appear to be fundamental issues that may give rise to objections on the current draft. The MMG reviewed the CBFWA Charter rules for guidance on how the majority vote with a quorum functions in the consent mail process.

BPA Power Function Review comments were due 4/29/05. The CTWSRO, YN, and CRITFC submitted comments. The YN and CRITFC included the draft CBFWA workgroup's analysis for future F&W budget needs in support of the BPA Rate Case for FY07-09 with their comments and in addition, the YN included the draft CBFWA white paper BPA F&W Program: 26 Years of Funding (1978-2003) with their comments. Ed Sheets (consultant for the YN) reviewed the remaining steps in the BPA Power Function Review (PFR):

- May 2, 2005 - The BPA Power Function Closeout letter and report summarizing Power Function Workshop information and costs for the F&W Program was released for review. Ed noted that BPA suggests many additional steps (on page 22) to the Integrated (Direct) Program that will add two years to the project selection process.
- May 6, 2005 – Written objections are due on the draft “CBFWA F&W Cost Estimates for the BPA Rate Case Cost Report” consent mail by Noon.
- May 9, 2005 - A CBFWA teleconference call is schedule at 8:30am-10:30am to discuss draft responses to the 5/2 BPA Power Function Close Out letters/reports. By Friday, CBFWA staff will distribute as much information available to the MMG for review. The 5/9 CBFWA teleconference will provide a forum to supply information for a consensus response or individual responses to BPA on the close out report. If there are no consensus comments, the Members can respond individually or support CRITFC comments. Reference documents are posted at <http://www.cbfwa.org/committees/Meetings.cfm?CommShort=MMG&meeting=next>.
- May 10, 2005 – If the CBFWA draft response is approved during the MMG teleconference, staff will circulate draft comments on the BPA-PFR closeout report by consent mail.
- May 11, 2005 - At 11:00am on the NPCC Walla Walla meeting agenda, the Umatilla Tribe will present their subbasin success stories and support the full funding for the NPCC F&W Program to the NPCC.
- May 11, 2005 - At 3:30pm, Ed Sheets will present the CRITFC comments to the NPCC. Ed Sheets and Umatilla Tribe's presenters will meet prior to the meeting to coordinate their message to the NPCC.
- May 19, 2005 – Written objections to the May 10<sup>th</sup> consent mail would be due.
- May 20, 2005 – Members send final CBFWA comments on the BPA Power Function Workshop information and costs for the F&W Program closeout reports to BPA, pending Member approval.

Tom Giese will circulate version 3 of the BPA-NPCC MOU on budget management that was discussed at the NPCC April meeting. Posted at <http://www.cbfwa.org/committees/Meetings.cfm?CommShort=MMG&meeting=all>.

**ITEM 7: Decision Framework Workgroup (DFW)**

Discussion: Tom Iverson summarized the discussion from the 4/28/05 DFW meeting. The DFW reviewed the Program structure which relies on six compartments (Decision Support; Research; Monitoring and Evaluation; Mainstem; Habitat; and Hatchery (Artificial Production)). The concept is to build a project selection process within each of these compartments dividing the Habitat and Hatchery compartments into geographic provinces.

The DFW considered whether this concept would support the UCUT proposal to allocate across

provinces based on pre-determined criteria. This concept starts from a different perspective, the UCUT proposal did not specifically provide for a process to cover Mainstem and Systemwide (MS) projects, and that the further definition of the Habitat and Hatchery compartments into geographic provinces should be consistent with the UCUT proposal, but incorporate the need to cover regional MS issues. The DFW is moving forward with the existing compartments and will attempt to address the UCUT proposal in the allocation among provinces within the Habitat and Hatchery compartments.

The DFW reviewed and discussed the allocation principles that should guide funding across the compartments. In order to honor these two key principles, planning budget targets would have to be established prior to conducting a project selection process within each individual compartment. Also, monitoring the application of these principles requires that projects be categorized during the selection process and tracked in these generic compartments (rather than tracking individual elements (activities) within a project).

1. 70-15-15 allocation between Anadromous Fish, Resident Fish and Wildlife categories.
2. 70-25-05 BPA proposed allocation among "On-the-Ground", RM&E, and coordination categories.

These allocation strategies require broad categorization of projects, which can be difficult since many projects support activities that overlap categories.

**ITEM 8: All-H Project for Salmon and Steelhead**

**Discussion:**

Tom Iverson referenced his presentation from the previous MMG meeting. He suggested that CBFWA piggyback the All-H Project efforts with Bruce Suzumoto's All-H Analyzer (AHA) efforts. Tom reported that AHA is funded for \$300,000 (linked at [http://www.nwncouncil.org/news/2005\\_04/4.pdf](http://www.nwncouncil.org/news/2005_04/4.pdf)) to develop initial objectives for salmon and steelhead to be used in an upcoming Program Amendment process. Tom asked the group if they have considered how the members will respond to the Program Amendments. It appears the NPCC will open their Program in the Fall 2005 for the amendments.

The RFC and AFC are meeting jointly on May 4, 2005 to discuss the process and protocols for implementation of the All-H project to develop action plans (measures) to support population objectives. The AFC is planning a workshop in May or June to begin regional conversations. The CBFWA staff will forward the AHA spreadsheet and update the MMG on the joint RFC and AFC meeting at the May 31, 2005 meeting.

Dick Stone, WDFW supports using the tool in Washington. He reported that the goal is to increase the confidence in decision making and input the best available data for a unified F&W Managers plan. He suggested that the F&W Managers focus on the biology, population objectives, and policy, independent of the tool.

**ITEM 9: Executive Director Selection Committee**

**Discussion:**

Mark Bagdovitz, USFWS was absent from the meeting but delegated Jann Eckman to provide the update. Jann reported the ad hoc Selection Committee conducted the CBFWA Executive Director interviews on April 21-22, 2005 and selected three candidates. The ad hoc Selection Committee will meet again on May 13, 2005 in Portland, Oregon to finalize the recommendations. The Policy CBFWA Members Executive Session is scheduled for May 25, 2005 at the Sheraton Portland Airport to review the selection committees' recommendations and make the final selection.

**ITEM 10: Update on Members Operations and Maintenance**

Discussion: Jann reported that Tana is waiting for all Members to send in their preferred communication plan requests before she creates a collective Members Communication Plan. The CSKT, YN, and ST have not sent in their preferred plan or their appointments for their CBFWA Committees' Representatives and Alternates. Paul Ward will send in the YN complete template. Please contact Tana Klum. The Members Committee Appointments & Communication Protocol template is posted at [http://www.cbfwa.org/Committees/MMG/Meetings/2005\\_0406/CBFWAdesigneesCommunicationRequestSurvey030405.doc](http://www.cbfwa.org/Committees/MMG/Meetings/2005_0406/CBFWAdesigneesCommunicationRequestSurvey030405.doc).

The Ad-hoc Charter Committee is in the process of finding a collective date to have their first meeting to review the six tasks created by the Members.

Rod Sando's Retirement Roast and Toast is tentatively scheduled for Wednesday, June 15, 2005, 5:00pm-? The tentative location is TBA, Portland, Oregon.

**ITEM 11: Fourth Annual Report to the NW Governors on Expenditures of the BPA to Implement the Columbia River Basin Fish and Wildlife Program of the NPCC, 1978-2003**

Discussion:

The NPCC is seeking comments by May 6, 2005. The report is available on the NPCC's webpage at <http://www.nwcouncil.org/library/2005/2005-5.htm>. The report provides an in-depth accounting and assessment of the BPA Fish and Wildlife expenditures. The report also summarizes historical documentation on past expenditures and includes information on Columbia River fish runs and fisheries.

**CBFWA Draft BPA F&W Program Funding White Paper** – August 24, 2004: Twenty-six Years of Funding (1978-2003). Linked at [http://www.cbfwa.org/Committees/MMG/Meetings/2004\\_1028/FundingWhitePaper082404.pdf](http://www.cbfwa.org/Committees/MMG/Meetings/2004_1028/FundingWhitePaper082404.pdf).

Tom Iverson reported that the NPCC's report acknowledges the US Treasury credit and CBFWA's white paper numbers. He suggested that the group review the NPCC report carefully; the tables in the Appendix represent total spending by contractor and do not appear accurate. Tom recommends that members review these tables for accuracy. Comments are due to NPCC by May 6, 2005.

**ITEM 12: Run Status**

Discussion:

Pete Hassemer, IDFG reported that he has been updating the NPCC's F&W Committee in February, March, and April, 2005. The NPCC Chair has asked him to give a Run Status presentation to the full NPCC at the May 10, 2005 meeting. Pete's run status presentation will address the question "What happened to the fish this year?" He will build his presentation on prior presentations, the status of run will be determined in the next five days, pit tag analysis, current impacts, and run size dates. Dick Stone added that Washington will be reporting to the NPCC in July and August 2005.

**ITEM 13: Next MMG Meeting Date and Location**

Discussion:

The next MMG meeting is scheduled for May 31, 2005 at the CBFWA office, Portland, Oregon. This change puts the MMG regular meetings back on schedule. Originally the MMG meetings are scheduled two weeks prior to the NPCC meetings to allow enough time for information to be included in the NPCC's meeting packets.

**Note Members Meeting Location Change:** The Summer Members Meeting is scheduled for August 2 & 3, 2005 in Bozeman, Montana. Due to the new management at the Marina Cay Conference Center in Big Fork, MT who fired their sales team and will not honor their verbal contract or negotiate a price CBFWA can afford, Tami Samura is negotiating a new location and meeting contract in Bozeman, Montana.

The next NPCC Meetings are scheduled for May 10-12 in Walla Walla and June 14-15 in Portland, Oregon.

**CURRENT STATUS OF THE FOLLOWING ISSUES: (These issues are updates or links to information for your information.)**

**Fourth Annual Report to the NW Governors on Expenditures of the BPA to Implement the Columbia River Basin Fish and Wildlife Program of the NPCC, 1978-2003 –The NPCC is seeking comments by May 6, 2005.**

The report is available on the Council's webpage at <http://www.nwcouncil.org/library/2005/2005-5.htm>. The report provides an in-depth accounting and assessment of the BPA Fish and Wildlife expenditures. The report also summarizes historical documentation on past expenditures and includes information on Columbia River fish runs and fisheries.

**CBFWA Draft BPA F&W Program Funding White Paper – August 24, 2004: Twenty-six Years of Funding (1978-2003).** Linked at

[http://www.cbfgwa.org/Committees/MMG/Meetings/2004\\_1028/FundingWhitePaper082404.pdf](http://www.cbfgwa.org/Committees/MMG/Meetings/2004_1028/FundingWhitePaper082404.pdf). The report is pending review by an independent economist.

**F&W Cost Estimates for the BPA Rate Case Cost Report –** The Kalispel and Coeur d'Alene Tribes objected and the NOAA Fisheries and USFWS abstained to the Rate Case Cost Report sent out for Members review and approval by consent mail on 4/7/05. An updated report addressing the KT and CdAT concerns is out for consent mail approval and objections are due 5/6/05. Next steps:

May 2, 2005 - BPA releases draft close out letter summarizing Power Function Workshop information and costs for the F&W Program.

May 9, 2005 - MMG teleconference to review and prepare CBFWA comments to draft BPA close out letter.

May 19, 2005 – Members send final CBFWA comments to BPA.

May 20, 2005 - BPA's final comment period ends.

**F&W Cost Estimates for the BPA Rate Case Letters -** The NOAA Fisheries and USFWS abstained and the finalized letter was presented at the 3/16/05 NPCC meeting. Review the 3/16/05 CBFWA letter to BPA and NPCC and the 4/22/05 BPA's Response letter and Enclosure at

<http://www.cbfgwa.org/committees/Documents.cfm?CommShort=Members> under documents.

**BPA Power Function Review:** The review will provide interested parties with opportunities to examine, understand and provide input on the cost projections that will form the basis for the FY 2007-09 wholesale power rate case. A public comment period will be open January 25, 2005 through May 20, 2005. Technical workshops, management discussions and regional public meetings have been scheduled throughout January - April. For more information, see the Power Function Review meeting schedule [http://www.bpa.gov/power/pl/review/pfr\\_meeting\\_schedule.pdf](http://www.bpa.gov/power/pl/review/pfr_meeting_schedule.pdf).

**Critical Uncertainties for Lamprey in the Columbia River Basin Report –** On April 19, 2005 the CBFWA Members approved by consent mail to endorsed the Critical Uncertainties for Lamprey in the Columbia River Basin: Results from a Strategic Planning Retreat of the Columbia River Lamprey Technical Workgroup report to guide lamprey conservation, management, research and funding decisions in the CRB, with the understanding that this will be a living document and should be updated as knowledge and progress is gained in lamprey conservation.

**Fish Passage Center –** At the FPC 4/7/05 teleconference the group discussed what the FPC should do regarding the nature of the data auditing report on staffing and cost to be submitted to the NPCC. FPAC has approved a draft letter to NPCC. Linked at <http://www.cbfgwa.org/committees/Meetings.cfm?CommShort=MMG&meeting=all>.

**CBFWA Executive Director -** Qualified candidates were notified and interviews were scheduled for April 21&22, 2005. An Executive Session meeting is scheduled for May 25, 2005.

**Run Status and Harvest Issues:** Pete Hassemer is giving updates on fish migration status and the importance of keeping the NPCC F&W Committee updated on harvest and run timing issues.

On 3/15/05, Pete Hassemer of Idaho Fish and Game briefed the NPCC Fish Committee on the March harvest management activities and adult return forecasts for the 2005 fishing season. See the Anadromous Fish Update Presentation at

[http://www.cbfgwa.org/Committees/AFC/Meetings/2005\\_0317/AnadromousFishUpdatePresentationIDFG031505.pdf](http://www.cbfgwa.org/Committees/AFC/Meetings/2005_0317/AnadromousFishUpdatePresentationIDFG031505.pdf).

The NPCC's harvest questions are posted at [http://www.nwcouncil.org/library/minutes/2002\\_0206.htm](http://www.nwcouncil.org/library/minutes/2002_0206.htm).

In May 2005 the ISAB Harvest Report will be out for review and discussed at the 2005 NPCC meeting.



**2004-05 CBFWA New Directions Work Plan** – linked at [http://www.cbfgwa.org/files/CBFGWA/2004\\_1001FinalNDWorkPlan.pdf](http://www.cbfgwa.org/files/CBFGWA/2004_1001FinalNDWorkPlan.pdf).

**The NPCC's Process to Review and Adopt Subbasin Plans in 2004/2005** - Read more about the review process at <http://www.nwcouncil.org/fw/subbasinplanning/> for all subbasin planning review tracks, and see [milestones](#) for each subbasin. Contact the NPCC's offices at 503-222-5161 or 800-452-5161.

**Draft Columbia River Basin Research Plan** – The Northwest Power and Conservation Council is incorporating the 11/30/04 comments and revising the Draft Columbia River Basin Research Plan - <http://www.nwcouncil.org/library/2004/2004-13.htm>.

**BiOp Information postings are linked at**  
[http://www.salmonrecovery.gov/Implementation/Reclamation\\_Decision\\_Document.pdf](http://www.salmonrecovery.gov/Implementation/Reclamation_Decision_Document.pdf)

[http://www.salmonrecovery.gov/Implementation/BPA\\_Decision\\_Document\\_BiOp.pdf](http://www.salmonrecovery.gov/Implementation/BPA_Decision_Document_BiOp.pdf)

[http://www.salmonrecovery.gov/Implementation/Army\\_Corps\\_UPA\\_Rod.pdf](http://www.salmonrecovery.gov/Implementation/Army_Corps_UPA_Rod.pdf)

**NPCC Regional Forum** – At the 10/28 MMG meeting, Pete Hassemer, IDFG informed the group that the NPCC is generating discussions on changing the structure of the Regional Forum and recommended that they read the documents listed below. It appears the regional forum restructure issue has lost its momentum for now. See reference documents below:

1. NPCC's August Meeting Minutes - [http://www.nwcouncil.org/news/2004\\_08/minutes.pdf](http://www.nwcouncil.org/news/2004_08/minutes.pdf)
2. NPCC's 5<sup>th</sup> Power Plan - <http://www.nwcouncil.org/energy/powerplan/draftplan/Default.htm>
3. NPCC's Annual Report to Congress - <http://www.nwcouncil.org/library/2004/2004-10.htm>

**NPCC Relationships and CBFWA Value** – Staff working on draft to address the NPCC's accountability and auditing issues, capital policy for F&W needs, and a conflict resolution model and process.