

CBFWA FY2012 and Beyond Work Plan and Budget Development

DRAFT Briefing Paper

This briefing document has been prepared to help the CBFWA Members Advisory Group (MAG) Members discuss and strategize how to best develop the CBFWA work plan and budget for fiscal years 2012 and beyond.

Current Northwest Power and Conservation Council (NPCC)/Bonneville Power Administration (BPA) funding landscape (from meetings with NPCC and BPA):

- The NPCC's Regional Coordination Categorical Review will begin in the Fall of 2011 and conclude with funding recommendations in the Spring of 2012.
- The NPCC's funding recommendations will start in contract year FY2013 and will continue for 3 to 5 years depending on the project type and work plan submitted. *(This means that FY2012 will be a bridge funding year without NPCC/ISRP review.)*
- The current BPA regional coordination funding policy will remain in effect for FY2012-2015 (\$132,711 for each sovereign, a COLA of 0.9% may be available if a need is demonstrated by the project).
- The NPCC will fund regional coordination projects consistent with the 2009 Fish and Wildlife Program; however, individual needs and requirements will be considered when reviewing work plans (focus of category review will take into consideration individual sovereign needs, not just Program priorities – status quo).
- It is likely that the Independent Scientific Review Panel (ISRP) will review regional coordination projects to ensure appropriate participation by sovereigns in regional activities is planned.

Current CBFWA organization (see attached organization chart and budget):

- There are 14 Members of CBFWA, 13 receive regional coordination funding from BPA.
- There are 7 Full Time Equivalent (FTE) staff members:
 - Assistant Director (Acting Executive Director),
 - Coordinator (Wildlife, M&E, Policy and Strategy),
 - Coordinator (Anadromous Fish, FSOC, Lamprey and SOTR),
 - Coordinator (Resident Fish and SOTR),
 - Systems and Data Manager, and
 - Two Administrative Support staff.
- CBFWA staff, travel, services, meetings, and cost pool (facilities and all indirect expenses) totals approximately \$1,150,000 (\$82,142 per member); however, these costs are offset when:
 - CBFWF receives overhead for implementing contracts such as Regional Habitat Evaluation Procedures (HEP) Team and Comparative Survival Study (CSS) (approximately \$75k in FY2010),
 - NOAA and USFWS don't generally use BPA funds for participation (approximately \$120k), and

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- CBFWA subcontracts to Members to assist with proposals (approximately \$45k in FY2010).

Future Work Emphasis:

FY12 – Continue development of Monitoring Strategies, shifting towards collaboration on data sharing and reporting. Begin geographic reviews and updates to subbasin plans, MYAPs, biological objectives, etc.

FY13 – Begin discussions on preparation for Program Amendment process, maintain forums to expand and define data sharing capabilities to support analysis and improved definition of reporting needs. Continue geographic reviews.

FY14 – Develop Program Amendment recommendations, adaptive management framework, and measures.

FY15 – Preparation for FCRPS Biological Opinion evaluation?

Potential Budget Reduction Strategies:

- Reduce overhead costs (~ 5%):
 - Rent,
 - Phones/supplies/etc.
- Shift tasks to other funding sources:
 - Shift SOTR tasks to Data Management or M&E Fund.

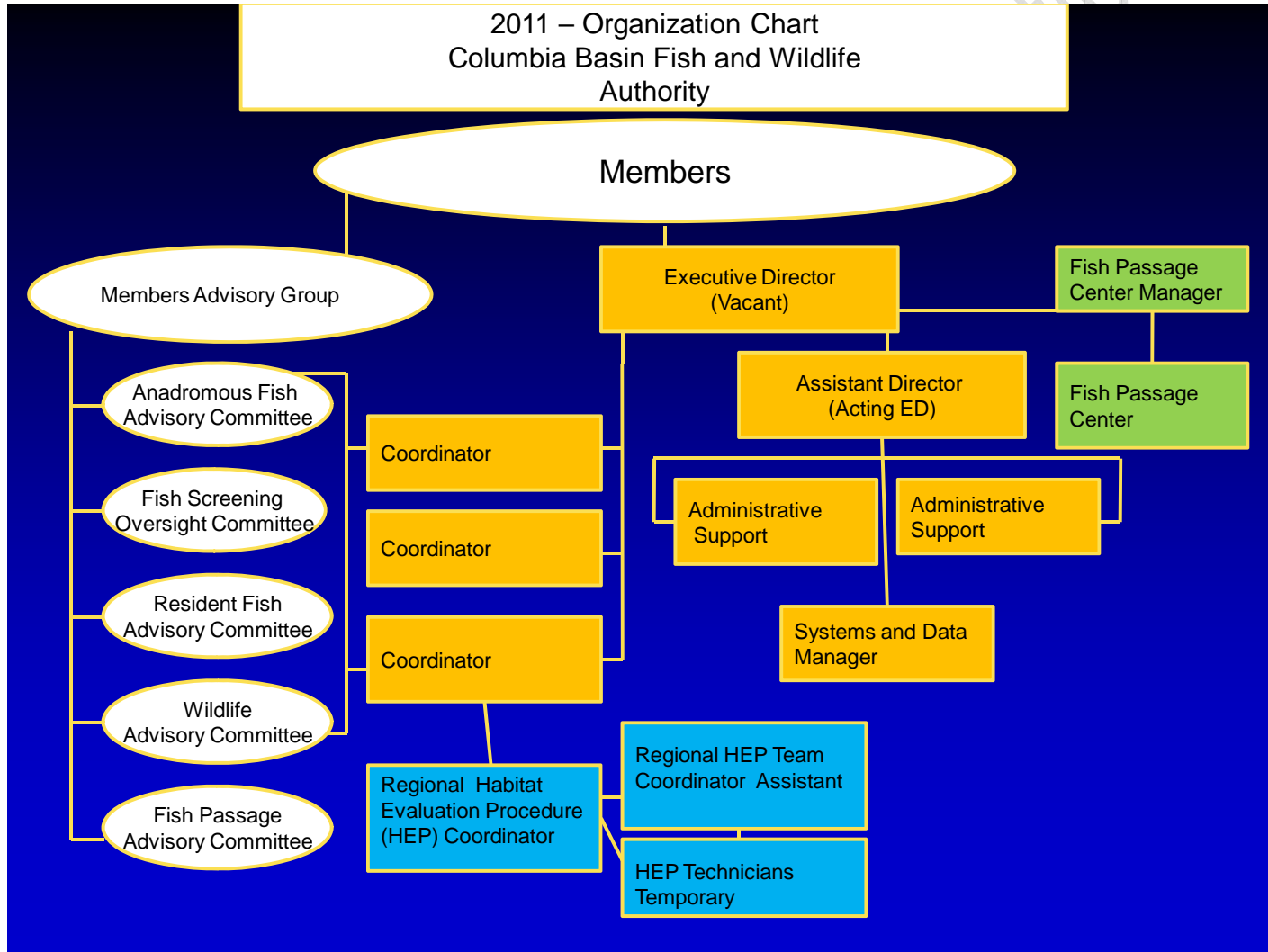
Steps to defining 2012 and Beyond CBFWA Work Plan and Budget:

Assumptions -

- Although FY12 is a bridge funding year, development of FY12 budget coincides with NPCC's Categorical Review, so MAG should develop a 5-year work plan now (defining next three years and estimating the following two years).
- Target FY 2012-2015 BPA funding levels of \$132,711 for each sovereign.
- Continue current policy directives through 2014.
- FY 2014-15 will likely shift to more policy oriented activities -
 - 2014 Program Amendment Process, and
 - 2016 FCRPS Biological Opinion Check-In preparation.

- 1) Determine funding allocations for each CBFWA Member for FY 12-15 (see attached FY2011 Work Plan and Budget for current allocations).
- 2) Prepare a 3-year work plan and budget to match CBFWA funding allocation.
- 3) Submit proposal for the NPCC Categorical Review by end of November 2011.

2011 Columbia Basin Fish and Wildlife Authority Organizational Chart



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2011 Columbia Basin Fish and Wildlife Authority Budget

FINAL CBFWA FY 2011 Budget 1989-062-01 EXP CBFWA ANNUAL WORK PLAN 4/1/11 - 3/31/12									
						\$	2,460,000	FY2010 Base	
						\$	61,500	2.5% COLA	
						\$	2,521,500	Total	
						\$	132,711	FY2011 19 Sovereign's Allocation	
CBFWA Members		Policy Choice A Sovereign requests BPA to fund a portion of their regional coordination needs through CBFWA based on the attached work plan and needs based budget.		Policy Choice C Sovereign requests BPA to send their full coordination funding allocation directly to their entity.		Other Regional Coordination Funding			
	X	BPA to CBFWA	CBFWA to Entity (2010)	BPA to Entity	Entity to CBFWA	BPA to USRT	BPA to CRITFC	BPA to UCUT	Total
Burns Paiute		\$ 83,264	\$ 25,000			\$ 49,447			\$ 132,711
Shoshone Bannock		\$ 83,264	\$ 25,000			\$ 49,447			\$ 132,711
Shoshone Paiute		\$ 83,264	\$ 18,000			\$ 49,447			\$ 132,711
Nez Perce		\$ 82,926	\$ 60,000				\$ 49,785		\$ 132,711
Umatilla		\$ 82,926	\$ 20,000				\$ 49,785		\$ 132,711
Warm Springs		\$ 82,926	\$ 10,000				\$ 49,785		\$ 132,711
Yakama		\$ 82,926	\$ 12,000				\$ 49,785		\$ 132,711
Kootenai		\$ 77,248	\$ -					\$ 55,463	\$ 132,711
Salish Kootenai		\$ 132,711	\$ 7,500						\$ 132,711
Montana Fish, Wildlife, and Parks		\$ 132,711	\$ 5,000						\$ 132,711
Idaho Fish and Game				\$ 132,711	\$ 71,553				\$ 132,711
NOAA		\$ 132,711	\$ -						\$ 132,711
USFWS		\$ 132,711	\$ -						\$ 132,711
Indirect Costs			\$ 23,360						
Total		\$ 1,189,588	\$ 205,860	\$ 132,711	\$ 71,553	\$ 148,341	\$ 199,140	\$ 55,463	\$ 1,725,243

FINAL CBFWA FY 2011 Budget 1989-062-01 EXP CBFWA ANNUAL WORK PLAN 4/1/11 - 3/31/12						
		Qty	Unit	Unit	Cost	Cost
A CBFWA STAFF						\$689,525
	CBFWA Contract	5.5	FTE			
	IDFG Contract	0.5	FTE			
	Cost Pool	1.0	FTE			
		7.0				
B TRAVEL						\$18,580
	<i>Staff Travel</i>	20	trips	@	\$929	18,580
	Average trip for WA, OR, ID, and MT				\$929	
C CBFWA MEETINGS						\$13,500
	Technical Committee Meetings	6	mtgs	@	\$500	\$3,000
	Members Meetings	2	mtgs	@	\$2,000	\$4,000
	WebEx services					\$6,500
D SERVICES AND SUPPLIES						\$39,043
	Office Copier Usage for Contract Period					\$4,000
	Postage					\$268
	Printing Costs associated w/SOTR & Workshops/final reports sent out to Kinko's for printing (too large for in-house)					\$3,500
	Supplies for meetings/presentations - paper, pens, calendars, special order notebooks, tabs, folders etc.					\$3,775
	Telephones					\$9,000
	Network support					\$18,500
E SUBTOTAL (Sum of Items A-D)						\$760,648
F Cost Pool Allocation to Support CBFWA Contract						\$223,326
		29.36%	of E			
G To CBFWA MEMBERS						\$182,500
H Cost Pool Allocation to Support Members' Contracts						\$23,360
		12.8%	of G			
I TOTAL CONTRACT COST						\$1,189,834
J TOTAL Cost Pool Budget						\$246,686
K Funding from Individual Sovereigns						\$71,553